

Santa Barbara City College
College Planning Council
Tuesday, October 19, 2010
3:00 pm – 4:30 pm
A218C
Minutes

PRESENT: A. Serban (Chair), I. Alarcon, O. Arellano, L. Auchincloss, P. Bishop, R. Else, P. English (for S. Ehrlich) J. Friedlander, T. Garey, A. Garfinkel, M. Guillen, K. Monda, K. Neufeld, D. Nevins, J. Sullivan

ABSENT: S. Ehrlich, C. Salazar

GUESTS: C. Alsheimer, J. Clark, M. Croninger, K. O'Connor, A. Scharper, L. Vasquez,

Superintendent/President Serban called the meeting to order.

1. Approval of minutes of October 5 meeting (attached)

M/S/C [Nevins/Sullivan] to approve minutes of the October 5, 2010 CPC Meeting, all in favor.

Information Items/Announcements

2. State budget update (attachment)
 - a. Superintendent/President Serban handed out communications from The State Chancellor's office: a media statement regarding the adopted budget from the State Chancellor's Office, The California Community College System 2010-11 adopted budget of Oct 8, 2010, and a communication from the Community College League of California (CCLC). Dr. Serban touched on what is and what is not in the adopted State budget based on what we understand it to be for SBCC. Basically we are going to receive what we were supposed to receive for the July state apportionment on Oct 22 and a one-time allocation of federal money. The one-time money must be spent by October 27th. Then we will get what we were supposed to receive in August on October 25th and what we should have received in September on October 26th and then the October State Apportionment, which normally would have come at the end of October, will be paid on November 4, so at least this part catches up with what we are supposed to be paid for the fiscal year 2010 – 11. Dr. Serban stated that this adopted state budget is subject to change and that bottom line is that the college still needs to be cautious in our expenditures.
3. Timeline for entering the information for the 2010-11 adopted budget in the system.
 - a. VP Sullivan stated that next week the SBCC adopted budget will be entered into the SBCC system.

4. Continuing Education Scholarships for Winter 2011.
 - a. VP Arellano reported that Continuing Education opened the Winter 2011 scholarship application process last week and it will close on Friday, October 29. The announcements about the scholarships were sent in a press release to all media resulting in announcements in all newspapers, printed and online. An e-mail blast was sent to all of the Continuing Ed students. All instructors are announcing the scholarships in their classrooms and there are hard copies of the application for students to fill out on both Continuing Ed campuses. Students may also fill out the application online. Currently there is approximately \$11,000 in the scholarship fund. Dr. Arellano reported that last fall, because it was a short time period, there were 20 applications from 16 individual students and were able to only issue about 11 scholarships. Some applications were incomplete; others did not demonstrate financial need. The scholarships are for tuition only for the fee-based courses, not including material fees that are sometimes added to some of these courses. The Scholarship Committee is ready to start reviewing the applications next week.

Discussion Items

5. Revised timeline for development of the 2011-14 College Plan per discussion at last CPC meeting (attachment).
 - a. Superintendent/President Serban went through the attached revised timeline for the development of the College Plan to make sure that all members have the same understanding. Dr. Serban reminded everyone to mark March 11 and 18 from 9am – 12pm on their calendars for college plan workgroup sessions. Dr. Serban stated that others from the college will be invited to attend also. Dr. Serban reiterated how important it is to have everyone invited in attendance at these meetings so that the group can brainstorm and develop the first draft. Dr. Serban continued to go through the timeline culminating with a May 17th CPC Meeting approval of the plan. The goal is to have the 2011 – 14 College Plan approved at the June 2011 Board Meeting.
6. Program review resource requests – All
 - a. Superintendent/President Serban acknowledged all the hard work put into the Program Review Requests. Dr. Serban stated that she saw the substantive thinking reflected in the program reviews from the various departments and appreciated the serious involvement of the Departments shown by what they are thinking about and their goals.
 - b. Superintendent/President Serban asked for a report from the CPC sub-group who had met earlier to review the Program Review Submissions. Executive VP Friedlander went through the points that were the criteria the review group had summarized for the next step in refining the Program Review submissions. After questions, answers and clarifications were made, Superintendent/President Serban stated that the updated version of The Next Steps in Refining the Program Review Submissions would be e-mailed to the CPC members the following day in order to give the VPs, the Managers, and Deans time to clarify the steps and provide examples to the department chairs and managers. It was agreed that the deadline for the Program Review Submissions to be complete is

November 4th so the resource requests reports may then be generated and circulated to the consultation groups.

7. Santa Barbara City College Equal Employment Opportunity Plan Draft (attachment).
 - a. Superintendent/President Serban gave the background on The Equal Employment Opportunity Plan Draft. The VP of Human Resources and Legal Affairs Ehrlich and the Campus Diversity Director Rodriguez attended a number of meetings led by staff from the Chancellor's Office where the structure of this plan, that is required of all the Districts, was developed. The Chancellor's Office produced an overall template, about 50 plus pages, to give to all the districts and encouraged the districts to use, but make it their own without changing the legal references. They asked districts to develop the plan to put in place a structure that promotes the concept of improving the diversity of the workforce and refer to the template. Diane Rodriguez spent 3 months editing the 50 page template down to the key components in what is in the 18 page attachment. One of the components of this plan is that each District is encouraged to create an equal employment opportunity advisory committee to assist the district in implementing this particular plan. The committee may also assist in promoting and understanding equal opportunity. This advisory committee will replace the former SBCC Diversity Committee. Superintendent/President Serban asked the members to read this document, take it through the various groups, provide suggestions, and be prepared to discuss further at the next meetings with the desired to have it approved by CPC at the December 7 meeting. Everyone agreed that this would be possible.
8. Proposed partial restoration of sabbaticals for 2011-12 continued discussion.
 - a. Academic Senate President Alarcon reported that the Academic Senate has discussed this restoration and is not prepared to give a firm answer immediately because there was more research they wanted to do. The Sabbatical Leave Committee will be prepared to act quickly and make a decision by December.

President Serban adjourned the meeting.

Next meeting: Tuesday, November 2, 3:00-4:30pm, A218C